

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on Tuesday 4th December 2018 commencing at 7.00pm

Present:

<u>Committee Members</u>	Cllr S Jones	Vice Chairman
	Cllr N Cole	
	Cllr Mrs J Marsh	
	Cllr B Nicholson	
	Cllr R Shields	
	Cllr Mrs P Wilson	
	Cllr Mr T Wilson	

Non-Committee Members None

Also in attendance Mrs L Edge Clerk
Mr J Storry RFO

Members of public 1

FPR099/18 To receive and accept apologies for non-attendance.
None tabled.

FPR100/18 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.
None relating to the business of the meeting.

FPR101/18 To receive and accept any Declarations of personal, pecuniary and non-pecuniary interests on items on the agenda.
None relating to the business of the meeting.

FPR102/18 Public Session.
A member of the public addressed the Committee on the subject of the Bishop's Waltham Cricket Club.
Cllr Mrs Marsh thanked Cllr Mrs Wilson for the proposal that the Council bought a 'Tommy' for Remembrance.

FPR103/18 Minutes of the meeting of the Finance, Policy and Resources Committee 6th November 2018.
Resolved: to approve the minutes of the meeting of the 6th November 2018.
Proposed: Cllr Mrs Wilson
Seconded: Cllr Cole
6 in favour, 1 abstention.

FPR104/18 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 6th November 2018.
Noted.
FPR0168/18 – GDPR actions to be brought forward.
FPR058/18 – Office kitchen quotes – further quotations to be arranged.

- FPR105/18** **Report from RFO (for information only).**
Mr Storry's report on file.
Bank Account Review – agenda item January/February 2019. **Action: RFO**
- FPR106/18** **Finance Matters:**
i) Payments Schedule – to note payments and refer to Council for ratification.
Resolved: to note payments and refer to Council for ratification.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
- ii) Bank Account Reconciliation Month 7 – for approval.**
Resolved: to approve the Bank Account reconciliation for Month 7.
Proposed: Cllr Cole
Seconded: Cllr Mrs Marsh
All in favour.
Noted that cheque for BW Twinning was still outstanding. Clerk to contact BWT.
Action: Clerk
- iii) Parish Council Financial Position Year to Date and Balance Sheet - to note current position.**
Resolved: to note the current position.
Proposed: Chairman
All in favour.
- iv) Income & Expenditure Forecast – to note current position.**
Resolved: to note the current position.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
- v) Capital Control Report (for information only).**
Noted.
Updates noted – Jubilee Hall flooring, handrails on bridge at Priory Meadow, footpath at Priory Meadow.
- FPR107/18** **Correspondence for consideration : Julian Higgins, HCC.**
Introduction of Part-Night Lighting in Hampshire.
Resolved: to invite Julian Higgins to a meeting with the Committee to discuss the initiative and the impact on the Parish Council costs.
Proposed: Chairman
All in favour. **Action: Clerk**
- FPR108/18** **Correspondence for consideration: Rev James Hunt.**
Grant Funding for St Peter's PCC.
Discussion points:
Cemetery costs; church funds; transfer of maintenance to PC or WCC; welcomed natural/wildlife areas; use of churchyard for annual fair; concern over figures quoted for maintenance - £7,000 and £5,000; could PC staff undertake maintenance.
Resolved: to invite a grant application for consideration by the Council.
Application to include full justification for maintenance figure and up to date accounts.
Proposed: Chairman
5 in favour, 2 abstentions. **Action: Clerk**

- FPR109/18** **Working Parties.**
Proposal from Cllr T Wilson for consideration.
Resolved: to replace all references to “Working Parties” in existing Council procedures and reporting, with the title “Working Groups”.
Proposed: Cllr Wilson
Seconded: Cllr Shields
All in favour. **Action: Clerk**
- FPR110/18** **Councillors/Clerk reports.**
WCC Parish Briefing 4.12.18 – verbal report Cllr Wilson and Mrs Edge – full report to follow.
- FPR111/18** **Requests for future agenda items.**
Review of grant policy. **Action: Clerk**
- FPR112/18** **Date of next meeting - Tuesday 8th January 2019.**
Noted.
- FPR113/18** **Motion for confidential business:**
The Chairman then moved:
“That in view of the confidential nature of the business about to be transacted involving commercially sensitive business and legal matters as detailed below it is in the public interest that the public and the press be temporarily excluded, and they are instructed to withdraw.

Mr Storry left the meeting.
- FPR114/18** **Jubilee Hall car park extension: Appointment of Project Manager.**
Recommendation from working group for consideration.
Cllrs Nicholson, Shields and Wilson presented the recommendation, supplied comments and answered questions from other Councillors.
Resolved: to recommend to the Council that the chosen company is appointed as Project Manager for the Jubilee Hall car park extension.
Proposed: Cllr Shields
Seconded: Cllr Mrs Marsh
All in favour.

There being no further business the meeting closed at 8.23pm.