

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 3rd June 2014 commencing at 7.30pm.

Present:

Committee Members

Cllr P Stokes	Chairman
Cllr Mrs T Conduct	
Cllr B Gilling	
Cllr Mrs J Marsh	
Cllr Ms M Martin	
Cllr B Nicholson	

Non-Committee Members

None.

Also in attendance

Mrs L Edge	Clerk
Mr J Storry	RFO

Members of public

None.

FPR001/14

Election of Vice Chairman of the Committee.

Resolved: to elect Cllr Mrs Marsh as Vice Chairman of the Committee for 2014/15.

Proposed: Cllr Mrs Conduct

Seconded: Cllr Nicholson.

5 in favour (Chairman nominated Cllr Wilson).

FPR002/14

Apologies for non-attendance

Cllr Wilson – prior commitment.

FPR003/14

To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

Cllr Nicholson – agenda item 13.

FPR004/14

To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to the business of the meeting.

FPR005/14

Public Session

No members of the public were present.

FPR006/14

Minutes of the meeting of the Finance, Policy and Resources Committee 6.5.14

Resolved: to approve the minutes of the meeting of the 6.5.14.

Prop: Cllr Mrs Marsh

Sec: Cllr Mrs Conduct

All in favour.

FPR007/14

Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 6.5.14.

Noted.

FPR008/14

Parish Council Financial Position Year to Date and Balance Sheet

Noted.

Mr Storry (RFO) explained the issues with the reports and the fact that he is still catching up from the year end.

The Chairman requested Month 1 & Month 2 reports for next meeting.

Action: RFO

- FPR009/14** **Annual Return for financial year ended 31 March 2014.**
 Mr Storry informed the Committee that the Annual Return had now been signed by the Council's Internal Auditor.
 Issues with VAT explained.
 Need for risk assessment for Annual Return. **Action: Clerk/RFO**
Resolved: to refer the Annual Return for the financial year ended 31 March 2014 to the full Council.
 Proposed: Cllr Gilling
 Seconded: Cllr Mrs Conduct.
 All in favour. **Action: Clerk**
- FPR010/14** **Staffing Working Party**
Resolved: to reappoint the staffing sub-committee, Clrs Conduct, Gilling, Marsh, Martin and Stokes.
 Proposed: Chairman
 All in favour.
- FPR011/14** **Forward Plan**
List of actions.
 1) Conduct an internal review against the 10 test for Quality Status – agenda item next meeting, Cllr Shields to be asked to assist with this process. **Action: Clerk**
- FPR012/14** **Correspondence: Winchester City Council**
Introduction of Winchester's Community Infrastructure Levy – April 2014.
Resolved: Cllr Wilson (if willing) and the Clerk to source additional information on the CIL process.
 Proposed: Chairman.
 All in favour. **Action: TW/Clerk**

 Cllr Nicholson left the meeting.
- FPR013/14** **Correspondence: West Hoe Cemetery Management Committee**
Grounds Maintenance Contract.
 Clerk to prepare costings for consideration and to check length of contract. Agenda item next meeting. **Action: Clerk**
- FPR014/14** **Councillors/Clerk reports and requests for future agenda items.**
 None at this time.
- FPR015/14** **Date of next meeting 1.7.14.**
 Noted.
 Cllr Mrs Conduct tendered her apologies for this meeting.

There being no further business the meeting closed at 8.34pm.