

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 6th May 2014 commencing at 7.30pm.

Present:

Committee Members

Cllr Mrs T Conduct
Cllr B Gilling
Cllr Mrs J Marsh
Cllr Ms M Martin
Cllr B Nicholson
Cllr P Stokes
Cllr T Wilson

Chairman
Vice Chairman

Non-Committee Members

None

Also in attendance

Mrs L Edge Clerk
Mr J Storry RFO

Members of public

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FPR158/13 Apologies for non-attendance

None.

FPR159/13 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None relating to the business of the meeting.

FPR160/13 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to the business of the meeting.

FPR161/13 Public Session

No members of the public wished to address the Committee.

FPR162/13 Minutes of the meeting of the Finance, Policy and Resources Committee 1.4.14

Resolved: to approve the minutes of the meeting of the 1.4.14.

Prop: Cllr Stokes

Sec: Cllr Wilson

All in favour.

FPR163/13 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 1.4.14,

Noted.

FPR164/13 Parish Council Financial Position Year to Date and Balance Sheet

Noted.

Questions were raised concerning the year to date variances and the amount paid for the Market Towns Development officer.

FPR165/13

Grant applications 2014/15

For consideration.

1. **Resolved: The Bishop's Waltham Parish Council Finance, Policy & Resources Committee do not recommend a grant for the Hampshire County Youth Band in the Council year 2014/15.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Wilson

All in favour.

2. **Resolved: The Bishop's Waltham Parish Council Finance, Policy & Resources Committee recommend a Section 145 grant of £750.00 for the Bishop's Waltham Festival in the Council year 2014/15.**

Proposed: Chairman

All in favour.

BW Festival to be asked to include Parish Council logo in any relevant literature.

3. **Resolved: The Bishop's Waltham Parish Council Finance, Policy & Resources Committee recommend a Section 144 grant of £1,100.00 for the Bishop's Waltham Museum Trust in the Council year 2014/15.**

Proposed: Cllr Gilling

Seconded: Cllr Mrs Marsh

All in favour.

4. **Resolved: The Bishop's Waltham Parish Council Finance, Policy & Resources Committee recommend a Section 144 grant of £500.00 for the Friends of Waltham Wildlife in the Council year 2014/15.**

Proposed: Cllr Gilling

Seconded: Cllr Mrs Marsh

All in favour.

All recommendations to be passed to full Council for ratification.

Action: Clerk

FPR166/13

Financial Regulations Review

Recommendations from the working party.

Resolved: to recommend the Financial Regulations as reviewed to the full Council for adoption.

Proposed: Cllr Mrs Marsh

Seconded: Cllr Stokes

All in favour.

Action: Clerk

FPR167/13

Lawes Marsh & Aquadition – Legionella RA Remedial Action Plan

Councillors noted comments from Cllr Shields (member of the Health & Safety Working Party) and thanked him for his suggestions.

Resolved: To ratify the actions of the Clerk and the Chairman of the Halls & Grounds Committee and to refer the report back to the Halls & Grounds Committee for discussion in detail.

Proposed: Cllr Wilson

Seconded: Cllr Stokes

All in favour.

Action: DClerk

FPR168/13

Councillors/Clerk reports and requests for future agenda items.

i) **Clerk's Report on Shared Services Meeting 7.4.14**

ii) **Clerk's Report on meeting with Youth Hall Trust & Youth Hall Management Committee 9.4.14.**

Reports noted.

No agenda items requested.

FPR169/13

Date of next meeting 3.6.14

Noted.

FPR170/13

Motion for confidential business:

The Chairman then moved:

“That in view of the Confidential nature of the business about to be transacted involving staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw.”

Mr Storry left the meeting.

FPR171/13

Staffing Matters

i) Report from the Staffing Working Party meeting 29.4.14

For information only.

Noted.

ii) Recommendations on staffing matters.

For consideration.

1. LGPS - Procedure for moving an employee to a different pensionable pay band & rate of contribution as a result of increase/decrease in pensionable pay.

Resolved: to approve the adoption of the policy with option 3 (monitoring and reviewing of amount of overtime...)

Proposed: Cllr Ms Martin

Seconded: Cllr Stokes.

2. LGPS – Discretionary Policy.

Resolved: to accept the Policy and recommendations as tabled and to forward to Pension Department for approval before ratification by full Council.

Proposed: Chairman

All in favour.

3. Spine Points for Council staff.

Resolved: to approve the recommendations as tabled and pass to Council for ratification.

Proposed: Chairman

All in favour.

4. Senior Groundsman.

Resolved: to approve the revised job description and to recommend the salary change as tabled to the full Council for ratification.

Proposed: Chairman

All in favour.

5. RFO.

Resolved: to approve the recommendation and to liaise with employee and HALC on this matter.

Proposed: Chairman

All in favour.

Action: Clerk

iii) Request from RFO

For consideration.

Councillors considered the request received.

Resolved: to advise the RFO that payment would not be made for holiday not taken in 2013/14 as per the Council's policy.

Proposed: Cllr Stokes

Seconded: Cllr Wilson

All in favour.

Action: Clerk

Cllr Wilson updated the Committee on the recent actions concerning the Halls bad debt.

There being no further business the meeting closed at 8.45pm.