

BISHOP'S WALTHAM PARISH COUNCIL

Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 1st April 2014 commencing at 7.30pm.

Present:

Committee Members

Cllr Mrs T Conduct Chairman
Cllr Mrs J Marsh
Cllr Ms M Martin
Cllr B Nicholson
Cllr P Stokes
Cllr T Wilson

Non-Committee Members

None

Also in attendance

Mrs L Edge Clerk
Mr J Storry RFO

Members of public

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FPR141/13

Apologies for non-attendance

Cllr Gilling – prior commitment.

FPR142/13

To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

None declared.

FPR143/13

To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

Cllr Stokes – Youth Club volunteer.

FPR144/13

Public Session

Mr Birbeck and Mrs Quiney addressed the Committee on the subject of the Youth Hall.

FPR145/13

Minutes of the meeting of the Finance, Policy and Resources Committee 4.3.14

Resolved: to approve the minutes of the meeting of the 4.3.14.

Prop: Cllr Mrs Marsh

Sec: Cllr Stokes

All in favour.

FPR146/13

Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 4.3.14.

Noted.

FPR147/13

Parish Council Financial Position Year to Date and Balance Sheet

Noted.

FPR148/13

Grant applications 2014/15

For consideration.

- i) **Resolved: to recommend a Section 144 grant of £2,000 to Bishop's Waltham in Bloom in the Council year 2014/15.**

Proposed: Cllr Mrs Marsh

Seconded: Cllr Nicholson

All in favour.

- ii) **Resolved: to recommend a Section 214 grant of £1,750 to St Peter's PCC in the Council year 2014/15.**
Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour
 - iii) **Resolved: to recommend a Section 144 grant of £2,000 to Bishop's Waltham Chamber of Trade in the Council year 2014/15.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Stokes
All in favour.
 - iv) **Resolved: to recommend a Section 214 grant of £4,000 (2 x £2,000) to the West Hoe Cemetery Management Committee in the Council year 2014/15.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Conduct
All in favour.
 - v) **Resolved: to recommend a Section 142 grant of £2,000 to the BW & Meon Valley CAB in the Council year 2014/15.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
All in favour.
 - vi) **Hampshire County Youth Band – further information requested.** **Action: Clerk**
 - vii) **Resolved: to recommend that no grant is given to Home Start in the Council year 2014/15.**
Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh
5 in favour
1 abstention.
 - viii) **Resolved: to recommend a Section 137 grant of £2,000 to the Bishop's Waltham Youth Club in the Council year 2014/15.**
Proposed: Cllr Mrs Marsh
Seconded: Cllr Nicholson
4 in favour
2 abstentions.
- All recommendations to be passed to full Council. **Action: Clerk**

FPR149/13

West Hoe Cemetery Management Committee Funding.

- i) **Statement from the Clerk to BWPC**
 - ii) **Advice from Internal Auditor**
 - iii) **Proposal for consideration.**
- Resolved: With effect from financial year 2015/16 the West Hoe Cemetery Management Committee are instructed to formulate and submit proposals to the Finance, Policy and Resources Committee in respect of income, revenue and capital, including the use of reserves and other sources of funding, for the following financial year not later than the end of October each year (as per current standing committee requirements).**
Proposed: Cllr Stokes
Seconded: Cllr Mrs Marsh
All in favour.
Clerk to advise WHCMC. **Action: Clerk**

FPR150/13

Standing Orders Review

- Recommendations from the working party.**
Resolved: The model Standing Orders are adopted (as per last review), with some amendments where lawful and the removal of the order that the Parish Council appoints the Chairmen of the Standing Committees.
Proposed: Chairman
All in favour.
Recommendation to be passed to full Council for ratification. **Action: Clerk**

- FPR151/13** **Parish Lengthsman – request from Upham Parish Council**
For consideration
Resolved: to approve the use of the Parish Lengthsman by Upham Parish Council with the agreed rates and conditions.
Proposed: Chairman
All in favour. **Action: Clerk**
- FPR152/13** **Hoe Road Pavilion/Youth Hall**
Paper from Cllr Wilson
For consideration.
Discussion points:
Youth Hall situation including repairs required.
Youth Club hiring of Hoe Road pavilion.
PC 5 year plan for site.
Need to provide facility for the Youth Club.
Resolved: that a Working Party (Cllr Mrs Conduct, Cllr Wilson) discusses the long term future of the Youth Hall with the Youth Hall Trustees, and the long term future of the Youth Club with the Youth Club Management Committee.
Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour.
Clerk to arrange meeting. **Action: Clerk**
- FPR153/13** **Recommendation from the Halls & Grounds Committee**
i) Skittle Alley purchase
Resolved: to ratify the recommendation of the Halls & Grounds Committee to purchase one 30' standard skittle alley at a cost of £1,165.00 + VAT.
Proposed: Chairman
All in favour. **Action: DClerk**
- FPR154/13** **Councillors/Clerk reports and requests for future agenda items.**
Cllr Wilson – agenda item for PC meeting 8.4.14. **Action: Clerk**
Cllr Mrs Marsh – Town Council agenda item for future meeting. **Action: Clerk**
- FPR155/13** **Date of next meeting 6.5.14**
Noted.
- FPR156/13** **Motion for confidential business:**
The Chairman then moved:
“That in view of the Confidential nature of the business about to be transacted involving staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw.”

Mr Storry left the meeting.
- FPR157/13** **Staffing Working Party**
i) Report from the Staffing Working Party meeting 14.3.14
For information only.
ii) Recommendation from the Staffing Working Party.
For consideration.
Resolved: to recommend that Bishop’s Waltham Parish Council become a living wage employer.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour.
Resolved: to recommend the changes in salary as detailed as a result of the living wage requirements.
Proposed: Chairman
All in favour.

Resolved: to advise all interested parties of the changes in relation to the above resolutions.

Proposed: Chairman

All in favour.

Action: Clerk

There being no further business the meeting closed at 8.44pm.