

BISHOP'S WALTHAM PARISH COUNCIL
Minutes of the meeting of the Finance, Policy and Resources
Committee held at Jubilee Hall, Little Shore Lane, Bishop's Waltham on
Tuesday 6th December 2016 commencing at 7.30pm.

Present:

Committee Members

Cllr R Howe
Cllr T Wilson
Cllr Mrs J Marsh
Cllr B Nicholson
Cllr Mrs P Wilson

Chairman
Vice Chairman

Non-Committee Members

Cllr S Jones

Also in attendance

Mrs L Edge
Mrs E McKenzie
Mr J Storry

Clerk
Administration Officer
RFO

Members of public

None

FPR102/16 To receive and accept apologies for non-attendance

None. Cllr Rowe – family commitment.

Resolved: to receive and accept the apologies for non-attendance as tabled.

Proposed: Cllr Nicholson

Seconded: Cllr Mrs Marsh

All in favour.

FPR103/16 To receive and accept Declarations of Disclosable Pecuniary Interests on items on the agenda.

Cllr Nicholson – agenda item 9(ii).

FPR104/16 To receive and accept any personal, pecuniary and non-pecuniary interests on items on the agenda.

None relating to the business of the meeting.

FPR105/16 Public Session

No members of the public were present.

FPR106/16 Minutes of the meeting of the Finance, Policy and Resources Committee 1st November 2016.

Resolved: to approve the minutes of the meeting of the 1st November 2016.

Proposed: Cllr Mrs Wilson

Seconded: Cllr Wilson

All in favour.

FPR107/16 Actions Arising from the minutes of the meeting of the Finance, Policy and Resources Committee 1.11.16.

Noted.

FPR108/16 Parish Council Financial Position Year to Date and Balance Sheet

Noted.

Finance training session to be arranged.

Action: LE/TW

- FPR109/16** **Report from RFO.**
The RFO reported on the following:
1. Internal Auditor would be in the office on 12.12.16.
2. Account queries resolved.
3. Thanks to the office staff for assistance with Cash Flow Forecast.
i) Income & Expenditure 2016/17
For information only.
Noted.
ii) Cash Flow to 31.3.17.
For consideration.
Noted – no action required at present.
iii) Financial Variances November 2016.
For information only.
Noted.
- FPR110/16** **Committee Budget Setting 2017/18.**
Cllr Wilson presented the questions submitted by Cllr Rowe concerning the budget. Cllr Wilson supplied responses to the questions which were unanimously supported by the other Committee members.
i) Recommendations from the Committees.
Resolved: to recommend the revised budgets including an increase in reserves to allow for a 1.99% increase on the 2015/16 figure.
Proposed: Cllr Wilson
Seconded: Cllr Howe
All in favour. **Action: Clerk**
ii) West Hoe Cemetery Management Committee Budget.
Cllr Nicholson left the room.
Budget noted.
Cllr Nicholson returned to the meeting.
iii) Correspondence: K Cloud, WCC, Head of Economy & Arts.
For consideration.
Resolved: to support the proposal for a meeting to be arranged by Mrs Cloud and to request further information in relation to other organisations who fund the post in other parishes.
Proposed: Chairman
All in favour. **Action: Clerk**
- FPR111/16** **Oak Road Play Area Surfacing.**
Recommendation from the Halls & Grounds Committee.
For consideration.
Resolved: to approve the recommendation of the Halls & Grounds Committee to appoint Vita Play as the contractor to undertake the resurfacing of Oak Road play area at a cost of £8,372.57 + VAT.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Wilson
All in favour. **Action: Clerk**
- FPR112/16** **BW Solar Farm – construction and community benefit fund.**
Paper for consideration.
No further recommendations.
- FPR113/16** **Grant Policy Review.**
For consideration.
Resolved: to accept the review of the policy as tabled.

Proposed: Cllr Wilson
Seconded: Cllr Mrs Marsh
All in favour.

FPR114/16

Grant Applications for consideration:

i) North Pond Conservation Group.

Resolved: to recommend a S137 grant of £1,115 in the Council year 2016/17.

Proposed: Cllr Wilson
Seconded: Cllr Nicholson
All in favour.

ii) BW Country Market.

Noted that the BW Country Market is a business and so does not qualify for a grant.

Resolved: to recommend that the Council provide funding under the General Power of Competence for the BW Country Market of £500 for equipment and £300 to fund a three month trial in the Gold Room at the Jubilee Hall (period to be decided by the Country Market) and a written report to be provided to the Council at the end of the trial.

Proposed: Chairman
All in favour.

iii) BW Minibus Group.

Resolved: to recommend a S137 grant of £396.00 in the Council year 2016/17.

Proposed: Chairman
All in favour.

Recommendations to be passed to Council.

Action: Clerk

iv) Meon Valley Carers Group.

Consideration deferred to request further information on previous grants and numbers of Bishop's Waltham residents involved.

Action: Clerk

FPR115/16

Forward Plan.

List of actions and updates.

Noted.

FPR116/16

Councillors/Clerk reports

None at this time.

FPR117/16

Requests for future agenda items

None at this time.

FPR118/16

Date of next meeting - Tuesday 3rd January 2017.

Noted.

Cllr Howe tendered his apologies for this meeting.

There being no further business the meeting closed at 8.47pm.