

**Bishop's Waltham Parish Council
A Meeting of the Finance, Policy and Resources Committee
will be held at
Jubilee Hall, Little Shore Lane, Bishop's Waltham
on Tuesday 6th October 2015 at 7.30pm.**

The meeting will be open to the public unless the Committee directs otherwise.

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.
2. To receive any Declarations of Disclosable Pecuniary Interests on items on the agenda.
3. To receive any personal, pecuniary and non-pecuniary interests on items on the agenda.
4. Public Session
For information only.
5. Minutes of the meeting of 4th August 2015.
To approve the minutes.
6. Actions Arising from the minutes of the meeting of 4th August 2015.
For information only.
7. Parish Council Financial Position Year to Date and Balance Sheet
To note current position.
8. Verbal report from RFO.
For information only.
9. West Hoe Cemetery Funding.
To approve the payment.
10. Grant application for consideration:
Bishop's Waltham Youth Hall Trustees
11. Parish Council Budget Setting for 2016/17.
Recommendations from the working party for consideration.
12. Procedures and Policies for consideration and adoption:
 - i) Disciplinary Procedure.
 - ii) Grievance Procedure.
 - iii) Social Media Policy
 - iv) Freedom of Information Policy.
 - iv) Staff Recruitment Policy.
 - v) First Aid Policy.
13. Correspondence for consideration:
 - i) HALC – Direct Access Scheme.
14. LCAS update.
Paper from Cllr Shields and the Clerk.
For information only.
15. Forward Plan.
List of actions and updates.
For information only.

16. Councillors/Clerk reports (*for information only*).
17. Requests for future agenda items (*for information only*).
18. Date of next meeting Tuesday 3rd November 2015.
19. Motion for confidential business:
The following motion will be moved on the completion of the above business:
“That in view of the Confidential nature of the business about to be transacted involving commercially sensitive business, possible legal matters and staffing matters as detailed below it is in the public interest that the public and the press be temporarily excluded and they are instructed to withdraw.”
20. Correspondence: Bishop’s Waltham Cricket Club.
Ground Tenure at Albany Road.
21. Staffing Matters.
Report from the Clerk for consideration.
22. Aged Debtor Report.
Recommendation from Halls & Grounds Committee.
For consideration.

L Edge
Clerk to the Council

29th September 2015.