WEST HOE CEMETERY MANAGEMENT COMMITTEE
The Jubilee Hall, Little Shore Lane, Bishop's Waltham. SO32 1ED

Minutes of the Virtual Meeting of the Committee
Thursday 25th March 2021 at 6.00 pm

Present:

Committee Members:	Cllr Mr A Webb	Chairman
	Cllr Mr A Rankine	Vice Chairman
	Cllr Mrs P Clive	
	Cllr Mrs J Marsh	
	Cllr Mr R Selway	
Ex-officio Members:	None	
Non-Committee Members:	None	
Also in attendance:	Mrs L Edge	Clerk
Members of the public:	None	

WH073/20 **To receive and accept apologies for non-attendance.**
Cllr Wilson - indisposed
Resolved: to received and accept the apologies for non-attendance as tabled.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Clive
All in favour.

WH074/20 **To receive any Declarations of Disclosable Pecuniary and Non-Pecuniary Interest relating to items on the agenda.**
None relating to the business of the meeting.

WH075/20 **To receive any personal, pecuniary and non-pecuniary interests relating to items on the agenda.**
None relating to the business of the meeting.

WH076/20 **Public Session (for information only).**
No members of the public were present.
Cllr Webb reported on dog walkers possibly using the car park and walking through the cemetery and into the private field.
Padlock and chain to be purchased for gate and appropriate signage installed.
Action: Clerk

WH077/20 **To approve the minutes of the meeting of the 18th February 2021.**
Resolved: to approve the minutes of the meeting of the 18th February 2021.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Mrs Clive
All in favour that were present at the meeting.

WH078/20 **Actions Arising from the meeting of the 18th February 2021.**
Noted.

WH079/20 **To consider finance matters:**
i)To approve payments made.
Resolved: to approve payments made.
Proposed: Cllr Rankine
Seconded: Cllr Mrs Marsh
All in favour.
ii) Bank Reconciliation January 2021 for acceptance
Resolved: to accept the Bank Reconciliation January 2021.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Webb
All in favour.

iii) To note Financial Position year to date.
Resolved: to note Financial Position year to date.
Proposed: Cllr Webb
Seconded: Cllr Mrs Marsh
All in favour.
iv) To consider Cash Flow forecast.
No funding to be requested from Councils this year.

WH080/20 **Bund soil removal, old compost heap -Working group report 12th March 2021 for consideration.**
(i) Agreed to arrange strimming and spraying of the bund, clearing of 'compost' site and turfing, installation of signage.
(ii) To obtain quotations for removal of bund and redistributing across the site appropriately.

Action: Clerk

WH081/20 **Cemetery update (for information only).**
Noted.

WH082/20 **Requests for future agenda items (for information only).**
None at this time.

WH083/20 **Date of next meeting.**
Thursday 15th April 2021 at 6:00pm.

WH084/20 **Motion for confidential business:**
The Chairman then moved:
That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

WH085/20 **Quotations for repair of lych gate for consideration.**
Resolved: to accept the quotation from DM Building & Restoration for the repair of the lych gate at a cost of £1,670.00 excl VAT.
Proposed: Cllr Mrs Marsh
Seconded: Cllr Webb
All in favour. **Action: Clerk**

WH086/20 **Quotations for removal of spoil for consideration (subject to agenda item 8 decision).**
Consideration deferred.

There being no further business the meeting closed at 6:36pm.