WEST HOE CEMETERY

A Meeting of the West Hoe Cemetery Management Committee
will be held virtually on
Thursday 17th December 2020 at 6.00pm.

Members of the public can join/view this meeting.
Zoom meeting – Meeting ID 874 848 5347 Password 1nYn1E

Agenda

All papers/reports are available from the Council offices (except where classified as confidential).

1. To receive and accept apologies for non-attendance.

2. To receive any Declarations of Disclosable Pecuniary interests relating to items on this agenda.

3. To receive any personal, pecuniary and non-pecuniary interests relating to items on this agenda.

4. Public Session *(for information only)*.

5. Approval of the minutes of the meeting of the 17th September 2020.

6. Actions Arising from the meeting of the 17th September 2020.
   For information only.

7. To consider finance matters:.
   i) Internal Auditor Interim Report – to note the report.
   ii) To approve payments made.
   iii) Bank Reconciliations August, September, October 2020 for acceptance
   iv) To note Financial Position year to date.
   v) To consider Cash Flow forecast.

8. Covid-19 Risk Assessment – for acceptance.

9. Dumping of spoil on site.
   To consider the actions of the contractor and to agree Committee response and instruction.

10. Correspondence for consideration – Abbott.
    Request for planting of a tree.

11. Cemetery update *(for information only)*.

12. Requests for future agenda items *(for information only)*.

13. Date of next meeting - to be agreed.

14. Motion for confidential business:
    The following motion will be moved on the completion of the above business:
    That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the public and press be temporarily excluded, and they are instructed to withdraw in accordance with the provisions of the Public Bodies (Admissions to Meetings) Act 1960.

15. Natural Burial Site.
    To consider quotation received.

L Edge

9.12.2020

Clerk to the Committee.